



BHARATHIDASAN UNIVERSITY, TIRUCHIRAPPALLI-620024

GUIDELINES TO PREPARE DOCTORAL THESIS (2022)

1. Structure of Thesis

The organization of doctoral thesis shall be constituted with Introduction as first chapter and Conclusions as last chapter. The penultimate chapters shall present the results with appropriate chapter title, concerned preferably each core objective can go with a separate chapter. This being the case, the chapter caption “Analysis & Discussion” is better avoided, because it is summative, procedural and not core theme(s) based one. Separate Appendices shall be given to present the lengthy derivations, extended information, raw experimental observations etc.,. Articles published by the candidate relevant to the content of the thesis may be separately listed and relevant reprints of his/her publications shall be given at the end of thesis.

The prescribed order of the thesis is as follows:

Title Sheet (Annexure - IV)

Dedication Sheet (if required)

Supervisor’s Certificate (Annexure - V)

Candidate’s Declaration (Annexure - VI)

Plagiarism Certificate (Annexure - VII)

Acknowledgements

Table of Contents

List of Figure Captions and Table Titles

List of all Abbreviations, Notations and Nomenclature (if required)

Chapter 1: Introduction

Chapter 2: Provide the relevant title based on the contents

....

....

Chapter N: Conclusions

References

Appendix (If required)

Publications with Reprints



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2. Printing and Binding of Thesis

- The thesis shall be printed double-sided on A4 size (297 mm x 210 mm) white bond paper (whiteness 95% or above) having weight of 70 G.S.M.
- The margins of each sheet can be fixed be as
 - Top and Bottom Margin - 20 mm x 20 mm
 - Header and Footer Height - 03 mm each
 - Left and Right Margin - 30 mm x 20 mm (odd pages)
 - Left and Right Margin - 20 mm x 30 mm (even pages)
- The Header shall have Chapter / Section number on even numbered pages and Chapter/ Section title on odd numbered pages.
- In the Footer, pagination can be given at the centre as numerals (1, 2, 3 ...) from Chapter 1 and Roman numerals (i, ii, iii...) before the Introduction chapter. Page numbering shall appear from the second page of each chapter.
- Specimen form of cover and title sheet of thesis submitted by scholars of University and Colleges/Institutions is given in Annexure IV.
- The soft-bound cover must be white in colour and all lettering in the cover shall be embossed in colour specified.

Ph.D. Thesis for Faculty of Arts	Blue
Ph.D. Thesis for Faculty of Commerce	Brown
Ph.D. Thesis for Faculty of Language	Green
Ph.D. Thesis for Faculty of Management	Grey
Ph.D. Thesis for Faculty of Science	Maroon

- The thesis shall be submitted in soft bound copies. The bound side of the thesis shall be coloured as prescribed and the University emblem, Name of the candidate and Month and Year of submission shall be embossed.

3. Format for Chapters and Sections

- Each chapter shall begin on a fresh page with odd number page for double sided printing.
- Chapter number and title shall be printed in bold face with title case having a font size of 18 point at the centre of the line. The line spacing shall be 25 mm between the Chapter number, Chapter title and the first paragraph of thesis.



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- The first line of each paragraph should normally be indented by 12 mm and the line spacing between paragraphs shall be 1.5 line spacing.
- Each section and sub-section of a chapter can be numbered using decimal points, for example, 1.1 (first section of chapter 1) and 1.2.1 (first sub-section of second section of chapter 1).
- Font size of section and sub-section shall be 16 point and 14 point, respectively in bold face having left justification with 15 mm spacing.
- The standard font for the body of thesis shall be Times New Roman of 12 point with 1.5 line spacing.

4. Format for Tables, Figures and Equations

- All the figures and tables shall be placed immediately after their first mention in the text.
- Numbering and Table Title shall be mentioned above the Table. Numbering and Figure Caption below the Figure. Large tables and figures may be presented on separate pages.
- Equations should be presented in standard formats with appropriate line spacing (6 point before and after spacing).
- Tables, figures and equations shall be numbered chapter-wise as follows, Figure 1.3 / Table 2.5 / (3.1), respectively.

5. References

All the references presented in the thesis shall be numbered as [1] or [2-5] or [1, 6] in the body of the thesis. The prescribed format for citing the references at the end of each chapter or as separate chapter. The citation of literature must be done in any one of the standard styles such as American Psychological Association (APA) / Modern Language Association (MLA) / Harvard Referencing / Oxford Referencing / Council of Scientific Editors / American Chemical Society / American Institute of Physics and must be strictly adhered.